

SECTION 700.11.01

FACULTY SENATE PROFESSIONAL GROWTH COMMITTEE GUIDELINES

1. The Professional Growth Plan is to be separate from the Faculty Evaluation Program.
2. The intent of the Professional Growth Committee will be to promote professional development for improvement in each faculty member's teaching ability, knowledge, and skills. Unless otherwise directed by the President the yearly funds distributed to the Professional Growth Committee will be calculated by multiplying the number of Faculty Senate members times four hundred and fifty dollars (\$450).
3. Each member of the Faculty Senate must submit a Professional Growth Plan by the last Friday in September or upon application for funds, whichever is first, to the Chair of the Professional Growth Committee.
4. Each member may apply for a maximum of \$3,000 over a two-year period. (The two-year period begins fall, odd numbered years).
5. The funding request must support the individual's Professional Growth Plan, or a revised plan may be required. Upon completion of the funded activity, the recipient will share new knowledge with their colleagues.
6. Application for funds must be accompanied by an approved *Request for Absence from Campus* from before consideration.
7. Faculty will do a presentation during the fall in-service of the academic year following the year in which funds were used. The Professional Growth Committee will present a final aggregate report to the Faculty Senate and Administration at the May Faculty Senate Meeting. The Lake Region State College Professional Growth Plan shall be monitored and records maintained by the Professional Growth Committee.

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**History**

Administrative Council Approved 11/20/02

Administrative Council Approved 700.11.01 (5) 02/04/03

Administrative Council Approved 700.11.01 (2) 03/12/15

Administrative Council Approved 700.11.01 (4, 7) 12/21/15